



VENUE  
BOOKING  
POLICY

# Hello there!

Lahe Lahe is a community space created especially to give people moments of peace and happiness through personal expression. We host workshops, meet ups, talks and sessions related to all of forms of art and expression.

We appreciate your interest in the space. Our partners make us who we are today and so, we would do our best to make this a smooth experience for you.

Please go through the following document thoroughly, to understand the process of hosting an event with us.



# Our Spaces\*



**Roof-top Expression Space**



**Makers Space**



**Om Lahe Lahe**



**Santhe Main Space**



**Santhe Balcony**



**Pottery Studio**

\*For more pictures/ info refer to the spaces page on the website

# Venue Details (Indiranagar)

S. no.	Venue Name	Best suited for	Facilities	Area (sq ft)	Max Capacity	Pricing	*Minimum guarantee (applicable for revenue share)
1	<b>Rooftop main space</b>	Theatre, Performances, movement based workshops	Chairs, floor seating, HD projector (with windows connector), light and sound system, movable stage, 2 cordless mic, 1 collar mic	1800	100	40% of the revenue* or 1500/ hr as rental	<p>Less than 2 hrs : Rs. 1000/-            2 hrs to 4 hrs : Rs. 2000/-            4 hrs to 6 hrs : Rs. 4000/-            6 hrs to 8 hrs : Rs. 5000/-            8 hrs to 10 hrs : Rs. 6000/-            More than 10 hrs : Rs. 8000/-</p> <p><b>The effective revenue share cost is 40% or minimum guarantee whichever is higher</b></p>
2	<b>Makers space</b>	art and food workshops	Chairs and tables	600	20	40% of the revenue* or 1500/ hr as rental	
3	<b>Om lahe lahe</b>	Storytelling, intimate sessions	Soft cushion floor seating, 32" LED screen on prior request	300	15	40% of the revenue* or 1500/ hr as rental	
4	<b>Santhe main space</b>	Live music, open mic, talks	Soft cushion floor seating, tables, stage lights and sound system, 32" LED screen on prior request	1250	50	50% of the revenue* or 2000/ hr as rental	<p>Less than 2 hrs : Rs. 2000/-            2 hrs to 4 hrs : Rs. 4000/-            4 hrs to 6 hrs : Rs. 6000/-            6 hrs to 8 hrs : Rs. 8000/-            8 hrs to 10 hrs : Rs. 10000/-            More than 10 hrs : Rs. 12000/-</p> <p><b>The effective revenue share cost is 50% or minimum guarantee whichever is higher</b></p>
5	<b>Santhe Balcony</b>	art and food workshops	Soft cushion & chairs tables floor seating	250	20	50% of the revenue* or 1500/ hr as rental	
7	<b>Pottery studio</b>	Pottery / sculpture	Pottery wheels (3), Kiln, tables and stools	300	10	50% of the revenue* or 2000/ hr as rental	

# Venue Details (Yelahanka)

S. no.	Venue Name	Best suited for	Facilities	Area (sq ft)	Max Capacity	Pricing
1	<b>Expression hall</b>	Story telling, rehearsals, Performances, Movement based workshops, talks	chairs tables, floor cushions	1000	50	30% of the revenue or 1000/ hr as rental
2	<b>Makers space</b>	art and food workshops	Chairs and tables	250	12	30% of the revenue or 1000/ hr as rental
3	<b>Garden area</b>	Urban farming Workshops/ barbeque session	Tables and chairs/ stools	8000	25	30% of the revenue or 1000/ hr as rental

We also have a residential option at Yelahanka where a residential workshop can be conducted.  
Capacity – upto 16 people on sharing basis

# General facilities/ services

- All our venues have power back-up, drinking water and toilets
- For Indiranagar venue food can be ordered from our in-house café (outside food not allowed) and for Yelahanka venue caterer can be arranged on prior request
- We feature your event on our website and fb page along with adding it to our newsletter which will be shared to our broadcast list via WhatsApp and mail, besides this we will add it to our cover page graphic with name and time if it falls on a weekend
- We have two partnering models namely- revenue share and rental, you will need to specify your preferred model while you send us the space booking request form
- We put up the event on Events high only for the revenue share model
- We offer space for rehearsals on weekdays at subsidized rates. Please reach out to us over call for the same.

## We suggest

- Though we do our bit to market your event but we cannot promise any numbers on the basis of that. So we would suggest you to market in your channels as well and make engaging posts to reach out to more people.
- We have the projector, lights and PA system at certain venues but we would advice you to get your own technical person to take care of the same.

# Terms & Conditions (WRT event booking/ payments)

1. While booking a slot make sure you include preparation and winding up time in your slot
2. A minimum non-refundable advance of 1000 rupees is applicable for booking any space (the payment link for the same will be sent to you after we receive your request form)
3. The rest of the amount must be paid within 24hrs post event (If rental, then immediately post the event)
4. **Incase of revenue share model:**
  - Effective cost to you is the share percentage or the minimum guarantee (whichever is higher)
  - The Events High and Book My Show commission charges are equally distributed between the partner and Lahe Lahe
  - We will notify you twice, at considerate intervals, about the status of the tickets sold. We request you to be patient regarding the same and be considerate about our time.
  - Your share will be released within 10 working days post event.

# Terms & Conditions (General)

1. Mondays is our weekly off so please excuse us for not attending to your calls/mails/messages for that day.
2. Events are put up on online platforms (Facebook/ events high/ BMS etc.) only between Tuesday to Thursday. Please do not follow up for the same during weekends.
3. Please bring your own internet connection if in case you need anything to be downloaded from the net for your event.
4. No smoking and no consumption of alcohol or drugs is allowed in and around the venue
5. Place is not open for private parties.
6. Strictly no noise post 10 pm
7. Please note that these rates are only for artists/ individual booking. In case of corporate events please reach out to us separately on +91 9845280000.
8. We hold the rights to dismiss any event at any given time, if rules are not adhered to.



# Cancellation policy

- The 1000 rupees advance for booking any space is nonrefundable
- **For rentals 50% of the quoted price will be charged as cancellation if the event is cancelled between 5 – 15 days prior to the event date and 100% of the quoted price will be charged if the event is cancelled within 4 days before the booking date**
- **For revenue sharing model, we would charge 1500 (for an event below 4 hours) and 2500 (for an event 4 to 8 hrs. duration) if the event is cancelled between 5 – 15 days prior to the event , post this we would charge 2000 (below 4hrs duration) and 4000 (for a 4 to 8 hrs event) if the event is cancelled within four days of the booking date**
- Postponing the workshop will be allowed once after assessing the reason for the same. Full cancellation charges will apply if it is postponed a second time.
- **If the event is to be cancelled, a written communication for the same must be made to [contactus@lahe-lahe.com](mailto:contactus@lahe-lahe.com) besides communicating to the Community Manager with a note saying you will bear the cancellation charges**
- **No event will be cancelled / postponed with 24 hours of the event date. Even if there are no online registrations for the same, sometimes walk ins come and thus the facilitator needs to be present at the venue or check one hour before the event. If there is a no-show, full cancellation charges will be levied and for any repeat event at Lahe Lahe the approval of the Co-founder needs to be taken.**

## Account details

Account holder's name - Lahe Lahe Foundation

Account number -50200017315344

IFSC code -HDFC0000184

Account type - Current

Bank/Branch name - HDFC Bank , Indiranagar

Paytm +91-9886294444

## Location (Indiranagar)

- We are listed on google maps as Lahe Lahe and Lahe Lahe Santhe (same location)
- <https://goo.gl/maps/KB2THjUvwPP2>
- No.2906 & 2907, 80 Feet Road,Indiranagar, Near BSNL compound Kodihalli, HAL 3rd Stage, Kodihalli, Bengaluru, Karnataka 560078

## Location (Yelahanka)

- We are listed on google maps as Lahe Lahe Halli
- <https://goo.gl/maps/bUKv4XavCYM2>
- Villa 20, Villa Valley Behind Ramnashree gardens and prestige monte carlo Attur Road, Anantapuram, Bengaluru, Karnataka 560064

Thank You!